



OFFICE OF THE CDM&PHO-cum-DISTRICT MISSION DIRECTOR, KANDHAMAL
District Programme Management Unit, DHH, KANDHAMAL, Phulbani – 762001 (Orissa)
e-mail reportsnrhmkan@gmail.com

Letter No. 1384 /NHM /HR-Out House/2024/16

Date: 03 /02 /2025

To

The Director, I & P. R. Dept,
Lok Sampark Bhawan, Bhubaneswar
e-mail: ipr.advt@gmail.com / iprenews@gmail.com

Sub: Publication of the advertisement.

Sir,

Please find here with a specimen copy of the advertisement for Publication of the same in Two No's of daily Odia Newspaper (One time) by Date. 03 / 02 / 2025 for wide publication.

This is for favor of your kind information and necessary action.

Yours faithfully,

CDM&PHO cum District Mission Director
NHM, Kandhamal

Memo No. 1385 / NHM /HR-Out House/2024/16

Date: 03 / 02 /2025

1. Copy to the DI&PRO, Kandhamal for information & necessary action.
2. Copy to the DIO, NIC, Kandhamal for information & necessary action.
3. Copy to the DeGM, Kandhamal for information with a request to publish the same along with the enclosures (enclosed herewith) in the district website till 24 / 02 / 2025 for information of the candidates.
4. Copy to the Section Officer/ Issue despatch Section , O/o the CDM & PHO, Kandhamal for information & necessary action.
5. Copy to the DPMU- Office Notice Board/ CDM&PHO Office Notice Board, Kandhamal for information of the candidates.
6. Copy to the DPM/ DAM/ DDM/ AM-RBSK, NHM, Kandhamal for information and necessary action.
7. Copy submission to the Mission Director, NHM, Odisha // Collector & DM, Kandhamal for favour of kind information.

CDM&PHO cum District Mission Director,
NHM, Kandhamal



ZILLA SWASTHYA SAMITI (ZSS), Kandhamal
Office of the CDM&PHO-cum- District Mission Director, NHM, Kandhamal

Advt. No. 1383 / NHM /HR-Out House/2024/16 Date: 03 /01 /2025

Advertisement

Applications are invited from eligible candidates to fill up the vacant post on purely temporary basis under NHM, Kandhamal. The eligibility criteria, Term & conditions, vacancy position, monthly remuneration & Application Form for the vacant post can be downloaded from district web site. Interested candidates may log on to (<https://kandhamal.odisha.gov.in>) for detail information. Candidates fulfilling the eligibility criteria may send their application form along with self attested photocopies of all supportive documents through Speed Post/ Regd. Post only.

Sl.No	Name of the Post	Vacancy	Remuneration & (PI)	Postal Address (Speed Post/ Regd. Post only)
1	Psychologist - DEIC	01 Post	22237/- +PI	Address: District Programme Management Unit (DPMU), National Health Mission (NHM), DHH-Phulbani, Near CDM & PHO office, AT/PO-Phulbani, Dist.- Kandhamal, Pin-762001
2	Block Accounts Manager (BAM)	01 Post	21223/- +PI	
3	Senior Treatment Supervisor (STS)	03 Post	24158/- +PI	

The application should reach to the CDM&PHO cum DMD, O/o- District Programme Management Unit (DPMU), Natinal Health Mission (NHM), DHH Phulbani Campus, Near CDM & PHO office, AT/PO-Phulbani, Dist.- Kandhamal, Pin-762001 latest by 24 / 02 / 2025 (up to 5.00 PM).The undersigned is not responsible for any postal delay. The envelope containing the application should be super scribed with the name of the post applied for _____ (In Capital Letter). If the super scribed is not done then the candidature may not be considered. Applications received after due date will not be considered. Incomplete application in any form is liable for rejection. No personal query will be entertained. The candidates may visit the district website time to time for update information.

The undersigned reserves the right to cancel / reject any or all the applications without assigning any reason thereof.

Sd/- Dr. Santosh Kumar Padhi
CDM&PHO-cum-District Mission Director, NHM, Kandhamal



ZILLA SWASTHYA SAMITI (ZSS), Kandhamal
Office of the CDM&PHO-cum- District Mission Director, NHM, Kandhamal

Advt. No. 1383 / NHM /HR-Out House/2024/16 Date: 03/02/2025

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Applications received after due date will not be considered. The vacancies shown above are provisional and subject to change during the time of appointment. Incomplete application in any form is liable for rejection. No personal query will be entertained.

Monthly remuneration, Performance Incentives (P.I) & other benefits are admissible for all posts as per Society norms. Lower age limit for all the posts is 21 completed years as on **01.12.2024**. All positions are contractual and the engagement is initially for a period of 11 months, which can be extended Subject to continuance of the post in the PIP and satisfactory performance.

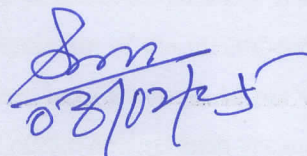
The selection committee will decide numbers of shortlisted application for interview looking in to the vacancy.

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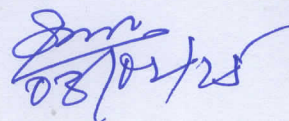

CDM&PHO-cum-District Mission Director, NHM, Kandhamal

Sl No	Name of the Post	Eligibility Criteria						
1	Psychologist – DEIC	<ul style="list-style-type: none"> • Educational Qualification:- The Candidate must have passed two years Master Degree course in Clinical Psychology or Child Psychology or Psychology with minimum 50 % mark in aggregate from a recognized University / Institution. • Experience:- She/he must have minimum 02 years of post qualification clinical experience. • Upper age limit:- Upto 40 Years as on 01.12.2024. • Selection Procedure:- Written test (MCQ)-60 Marks, Viva-voce test – 40 Marks. • A list of shortlisted candidates shall be prepared as per the eligibility criteria and called for appearing the Written test (MCQ). A list of qualified candidates in Written Test securing 50% or more marks shall be prepared and called for appearing Viva-voce. However, the final merit list shall be prepared by adding the marks secured in written test (MCQ) & Viva-voce. 						
2	Block Accounts Manager (BAM)	<ul style="list-style-type: none"> • The candidate should be a Graduate in Commerce with minimum 50 % marks in aggregate. She/He should have basic knowledge in computing and should have at least 2 years post qualification working experience in accounting. • For the post of Block Accounts Manager basic knowledge in computing is an eligibility criteria. Shortlisted candidates have to attend a computer test. The qualifying mark will be 50% of marks in computer test. Candidates securing 50% and above marks in the computer test will be considered for further selection process. • Age limit is from 21 – 35 years as on 01.12.2024. • Selection Procedure:- <ul style="list-style-type: none"> ▪ Mark Assessment (Graduation in Commerce) 40 Mark ▪ Viva-voce 40 Mark ▪ For either CA or ICWA (Inter), candidates shall be given full marks of 20 Mark ▪ For computation of score of a candidate out of 40 earmarked for mark assessment, the following procedure to be followed- <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;"><u>Mark Secured</u></td> <td style="text-align: center;">X</td> <td style="text-align: center;">40</td> </tr> <tr> <td style="text-align: center;">Total marks</td> <td></td> <td></td> </tr> </table> • Candidates securing 50% and above marks in the Mark Assessment shall be shortlisted. Candidates 3 times the number of vacancies on the basis of merit list prepared on Mark Assessment shall be called for Viva-voce. The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the two stages. 	<u>Mark Secured</u>	X	40	Total marks		
<u>Mark Secured</u>	X	40						
Total marks								
3	Senior Treatment Supervisor (STS)	<ul style="list-style-type: none"> • Qualification: The candidate must have passed Bachelors Degree or Recognized sanitary inspector's course with minimum 50% marks in aggregate from a recognised University / Institution. • The candidate also must have passed PGDCA / DCA / Odisha State Certificate in Information Technology (OS-CIT) course of Odisha Knowledge Corporation Limited (Minimum 6 months course duration) or any equivalent courses from a recognized institute. • Experience: S/he also must have minimum one year of post qualification experience in health / social sector. • Upper age limit: Up to 40 Years as on 01.12.2024. • Selection Procedure:- <ol style="list-style-type: none"> a. Mark assessment (Graduation / Recognized sanitary inspector's course) : 40 marks b. Computer test :- 40 Marks c. Viva-voce :- 20 Marks • A list of eligible candidates shall be prepared on the basis of marks secured in Graduation or Recognized sanitary inspector's course. From amongst the said list, 10 times of number of vacancies from the top of the said list shall be called for Viva-voce Test & Computer Test. However, the final merit list of the candidates shall be prepared by adding the marks secured in Mark Assessment, Viva-voce Test & Computer Test. The candidates securing 50% and more marks in Final Panel Merit list shall be kept in the Panel with the validity of 01 year from the date of its approval. 						

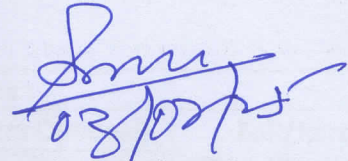

03/12/24

General information and Instructions:-

1. Candidates fulfilling eligibility criteria can apply in the prescribed application form (available in the district website) to the undersigned (District Programme Management Unit (DPMU), National Health Mission (NHM), Near CDM & PHO office, AT/PO-Phulbani, Dist.- Kandhamal, Pin-762001) latest by 24 / 02 / 2025 (up to 4.00 PM) through Speed Post/ Regd. Post only with attested photocopies of all relevant documents in support of age, qualification and experience. Incomplete application in any form will be rejected.
2. All the positions are purely temporary and co-terminus with the scheme.
3. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
4. Candidates are also required to paste one recent passport size color photograph in the application form and attach self photo ID proof (**Voter ID card / PAN card / Driving License / Aadhar card / Passport**).
5. Candidates who are already working in Health Department either on regular or on contractual basis, have to submit **No Objection Certificate** from concerned employer along with the application without which they will not be eligible for the post applied for.
6. If any candidate is found to have suppressed any information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Odisha State Health & Family Welfare Society (OSH&FW) Society forthwith.
7. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as **disobedience / poor performances/ misbehavior / criminal activity** etc. are not eligible, for any of the advertised post.
8. No personal correspondence / queries will be entertained. All official communication will be made through e-mail / district website / Office Notice Board.
9. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE /UGC recognized Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
10. Selection will be done as per the guideline stipulated by the Mission Director, NHM, Odisha.
11. The application shall have the length of uninterrupted contractual service of the employee in the said post under the society and the names of previous stations in such post, his /her present place of posting & his/her category to which he/she belongs as per record (**UR/SC/ST/SEBC/PWD/Women etc.**) with due certification from the concerned authority. For the calculation of the incumbency, the last uninterrupted service in the same post under the society shall be taken in to account. As per vacancies, the candidates having highest incumbencies shall be repositioned and posted against such vacancies.


08/02/25

12. The benefit of relaxation in age and weightage in marks is applicable in favor of employees working under OSH&FW Society applied for and participating the recruitment process will be considered following the guideline stipulated in the office Order No. 9043& No.9058 Dated 05.08.2021 of Mission Director, NHM, Odisha. The candidates are requested to submit the relevant documents during submission of the application forms as per Clause mentioned below, otherwise their benefit of relaxation in age and weightage in marks will not be considered.
13. The benefit of age relaxation and weightage will be available to the employees concerned, if S/he has completed at least three terms of contractual services (11 months each) under the OSH & FWS Society.
14. The remarks recorded in PAR of the employee concerned must be '**Outstanding**' or '**Very Good**' for the preceding three (3) terms of contractual service.
15. The age relaxation to the employees for the post applied shall be allowed @ 1 (one) per year for each contractual term of service up to a maximum 10 years, over and above the maximum age limit prescribed in the Advertisement of the said post, subject to an age ceiling of 55 years.
16. Employees who have cleared all the steps in the recruitment process up to the final level of selection shall be eligible for award of grace marks to the extent of 01 percentage mark for each completed term of services up to a maximum of 10 percentage marks of the total marks which will be added to the total score secured by the said employee.
17. Those candidates are belongs to the deceased person they may be availed grace mark as per MD NHM letter No 9058 Dated 05.08.2021 of Mission Director, NHM, Odisha
18. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.
19. No TA/DA will be provided for this purpose.
20. Self-attested copy of Caste Certificate issued by the competent Authority not later on six month from the date of publication for SC/ST/SEBC candidates is mandatory.



CDM & PHO-Cum- Dist. Mission Director,
Kandhamal.



APPLICATION FORM FOR RECRUITMENT UNDER NHM, KANDHAMAL

Advt. No. :

Date:

POST APPLIEDFOR:					PHOTOGRAPH	
1. Name of Applicant: (IN CAPITAL LETTER)						
2. Father's Name: (IN CAPITAL LETTER)						
3. Date of Birth :			4. Gender: M F		5. District Domicile :	
6. Age As on 01.12.2024 :						
7. Please mention if SC/ST/SEBC/UR :						
8a. Present Address :(IN CAPITAL LETTER)				8b. Permanent Address:		
9. E-mail Address:						
10. Mobile No.:						
11. Languages Known: Spoken:- Written:-						
12. Computer Literacy: Mention all software (s) known & used:-						
13. Education : High School onwards, please list all your qualifications :						
Exam Passed	Institute/Board & Location	Year of passing	Marks(without Extra Optional)			Full/Part Time/Distance Learning
			Full Mark	Marks Secured	%	

[Handwritten Signature]
03/10/25

14. Employment Record:
Years of Post Qualification Experience:
Total Years of Experience:

15. Experience Details (Starting from Present employment):

Name of the Employer	Post Held	From Date	To Date	Total		Job Description	Remuneration
				Years	Months		

16. Information in support to get benefit of relaxation in age and weightage (only for candidate working under OSH & FW Society):

Sl.No	Designation	Place of Posting	District	Renewal period		Remarks in PAR by the Authority (Outstanding / Very Good)
				From	To	
1						
2						
3						

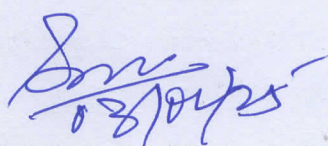
Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above information is false / incorrect or is suppressed by me, my candidature / appointment under ZSS, NHM, Kandhamal is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH & FWS, Odisha/ ZSS, Kandhamal on administrative ground such as disobedience / poor performances / misbehavior / criminal activity etc.

Further, I undertake that I shall produce all original certificates / documents in support of the above information at the time of Interview / certificate verification.

Date:

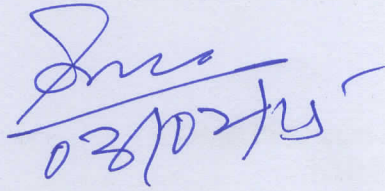
Place:

Full Signature of the Applicant



Candidates are required to attach the following documents along with the application form.

1. One recent passport size color photograph duly pasted at the designed space.
2. Self-attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Aadhar Card / Passport).
3. Self-attested copies of all Mark sheet and certificate in proof of the claim made by the candidate relating to his/her educational qualification.
4. Self attested copy of HSC or equivalent marks sheet and certificate (proof of age)
5. Self attested copy of Registration Certificate etc.
6. Self attested copy of Caste Certificate issued by the competent Authority not later on six month from the date of publication for SC/ST/SEBC candidates.
7. Self attested copy of all documents in support of claim raised for PWD, Sports person, Ex-serviceman.

A handwritten signature in blue ink, appearing to be 'Smt. S. S. S.', written over a horizontal line.